

NATIONAL COUNCIL
BOY SCOUTS OF AMERICA
NEW BRUNSWICK, NEW JERSEY

ESSENTIAL REQUIREMENTS WHEN MAKING
APPLICATION FOR PASSPORT

The following information has been provided by the Passport Office of the Department of State, Washington, D. C., and applies to all Boy Scouts of America contingent members attending the Jubilee Jamboree. Each Jubilee Jamboree participant must read carefully the following instructions for making application for passport. The following are excerpts from the regular Passport Office requirements for those making application.

Under the law of the United States, a passport may be issued only to citizens or persons owing allegiance to this country.

WHERE APPLICATIONS MUST BE EXECUTED

1. An application for a passport must be executed before a clerk of a federal court or a state court authorized by law to naturalize aliens, or before an agent of the Passport Office. An application executed before any other official will not be accepted. Passport agents of the Department of State are located in Boston (United States Post Office and Court House Building), Chicago (United States Court House), New Orleans (International Trade Mart), New York (Rockefeller Center, 630 Fifth Avenue), San Francisco (126 Federal Office Building), and Los Angeles (500 South Figueroa Street). In Washington, it is desired that applications be executed in the Passport Office of the Department of State, located at 1717 H Street, Northwest.

AFTER THE APPLICATION HAS BEEN PROPERLY EXECUTED, IT WILL BE FORWARDED BY THE CLERK OF THE COURT TO THE PASSPORT OFFICE, DEPARTMENT OF STATE, WASHINGTON, D.C.
PLEASE NOTE THAT, IN ACCORDANCE WITH THE RED STAMP IN THE LOWER RIGHT-HAND CORNER OF THE PASSPORT APPLICATION, THAT THE PASSPORT WILL NOT BE MAILED TO YOU BUT WILL BE PICKED UP BY A REPRESENTATIVE OF THE NATIONAL COUNCIL, BOY SCOUTS OF AMERICA. IMMEDIATE ACTION IS RECOMMENDED ON MAKING PASSPORT APPLICATION, AND THE BOY SCOUTS OF AMERICA WILL NOT BE RESPONSIBLE FOR THOSE FAILING TO MAKE APPLICATION IN TIME FOR PROCESSING.

NATURE OF PROOF TO ESTABLISH AMERICAN CITIZENSHIP

2. What must be shown in birth evidence. All documents, such as birth certificates, baptismal certificates, certified copies of records, affidavits, etc., submitted as evidence of the American citizenship of an applicant for a passport must give the place and date of birth and bear the seal of the office and signature of the person before whom such documents were executed or by whom they were issued.

Birth and baptismal certificates, to be acceptable, must show that the birth or baptism was recorded shortly after the birth.

3. Native citizens. (a) Born in the United States. A native-born American citizen must submit with his application for a passport a birth certificate, or, if such a certificate is not obtainable, a baptismal certificate or a certified copy of the record of baptism. If none of these certificates is obtainable, brother, sister, or other relative, preferably an older person, or the physician who attended the birth, setting forth the date and place of birth of the applicant. If an affidavit of a relative or physician cannot be obtained, an affidavit of some other reputable person having knowledge of the facts which enable him to testify as to the place and date of birth should be submitted. In the affidavit, a brief statement should be made showing how and through what source knowledge of the place and date of birth was acquired.

(b) Born abroad. A person who claims American citizenship through birth abroad of a native or naturalized American father or mother should prove the parent's birth in the United States or naturalization as a citizen of this country by documentary evidence of the kind indicated in paragraph 3(a) or 4. An approved consular report of birth (Form 240) would be satisfactory for this purpose.

4. Naturalized citizens. A person who claims American citizenship by naturalization must submit with his application the certificate of naturalization.

A person who claims citizenship through the naturalization of a parent may submit with his application the naturalization certificate of the parent through whom he derived citizenship, or a certificate of citizenship issued by the Attorney General under the provisions of the naturalization laws. The certificates of citizenship issued by the Attorney General may be issued to persons whose parents were American citizens at the time of the birth of the child or to persons whose parents were naturalized after the birth of the child.

5. Old passports. An applicant who holds an expired or unexpired passport issued since January 2, 1918, should submit the old passport for cancellation. This document will be accepted as evidence of citizenship if proper evidence of American nationality was submitted with the application upon which it was issued. If a previous passport, issued since January 2, 1918, which has definitely expired cannot be presented for surrender or cancellation, it is necessary to state briefly in the new application the disposition of the previous passport. However, if the previous passport has not definitely expired, it is necessary to submit, under oath, a separate statement setting forth, in circumstantial detail, the disposition of the valid passport.

PHOTOGRAPHS

6. Two photographs (duplicate) taken within six months before they are submitted must be presented of each person named in the application. One of the photographs must be signed by the applicant. A group photograph should be used when a wife, or wife and children, are included in one application. Photographs must be full-faced, on thin unglazed paper with a light background, and not over 3 by 3 inches nor less than $2\frac{1}{2}$ by $2\frac{1}{2}$ inches in size. The submission of other

types of photographs will delay action on applications. There is no objection to the submission of passport pictures which depict the applicant as a relaxed, smiling person.

IDENTIFYING WITNESS

7. An identifying witness who has known the applicant two years must appear in person with the applicant and fill in and sign the affidavit on the application form. The witness must be able to state under oath that the applicant is the person he represents himself to be and that the facts stated in the application are true to the best of the witness' knowledge and belief. A husband or wife is not acceptable as an identifying witness of the spouse unless his or her identity is established, such as by the presentation of driver's permits, etc. An expired American passport bearing a signed photograph may be used as identification in lieu of an identifying witness. If a parent signs the affidavit on the application form, no birth certificate is needed.

PASSPORT FEE

8. In accordance with the red stamp in the upper left-hand corner of the application, the passport and execution fees, totaling \$10.00, have been waived for participants in the Jubilee Jamboree.

IMMUNIZATIONS FOR TRAVEL ABROAD

9. International Certificate of Vaccination is attached to these instructions. Read carefully and follow these instructions:

SMALLPOX VACCINATION IS REQUIRED

Successful vaccination within three years of September, 1957, must be indicated on the card. All information should be filled in. The approved stamp can be that of a local, state, or federal health officer.

THE FOLLOWING PROTECTIONS ARE STRONGLY RECOMMENDED BUT NOT REQUIRED:

Polio vaccination

Three shots are recommended.

Tetanus immunization

Original immunizations or booster within three years

Typhoid inoculation

Original immunization or booster within three years

Diphtheria immunization

You should have the Schick test. If it is positive, you should be immunized against diphtheria.

OTHER INSTRUCTIONS

All records of your inoculations and vaccinations should be included on the certificate.

The card should be shown to your leader before you leave for the jamboree and presented at time of embarkation.

10. Letter of authorization signed by Dr. Arthur A. Schuck, Chief Scout Executive, must be attached to passport application when executed.